

ALBANY TOWNSHIP
JANUARY 3, 2022
7:30 PM
KEMPTON FIRE COMPANY

A meeting of the Albany Township Board of Supervisors was called to order by Board Chairman Joshua Rabert with Board Member Christopher Schucker in attendance.

Nominations

The supervisors made the following nominations for 2022:

A motion to nominate Joshua Rabert as Chairman was made by Charlie and seconded by Chris.

Vote Call: Josh – Abstained, Charlie – Absent, Chris - Yes

A motion to nominate Charles Volk as Vice Chairman was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Abstained, Chris - Yes

A motion to nominate Christopher Schucker as Board Member was made by Josh and seconded by Charlie.

Vote Call: Josh – Yes, Charlie – Absent, Chris - Abstained

A motion to appoint Michele Morstatt as Secretary/Treasurer was made by Chris and seconded by Charlie.

Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes

A motion to appoint Joshua Rabert as CDL Administrator was made by Chris and seconded by Charlie.

Vote Call: Josh – Abstained, Charlie – Absent, Chris - Yes

Public Comment

Secretary/Treasurer

A motion to approve the minutes of the 12/6/21 meeting was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes

A motion to pay all bills presented at the 1/3/22 meeting was made by Chris and seconded by Charlie.

Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes

A motion to approve the treasurer's report as of 1/3/22 was made by Charlie and seconded by Chris.

General Fund – \$385,406.68

State Fund – \$172,585.71

Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes

Old Business

A motion was made by Chris and seconded by Josh to adopt Resolution 2021-5 for the Intermunicipal Agreement with Maxatawny Township and Greenwich Township for the purchase and use of a pavement roller.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

New Business

A motion was made by Chris and Josh seconded by to approve Michele Morstatt, Township Secretary to attend the 2022 PSATS Conference at Hershey Lodge in April 2022.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

A motion was made by Josh and seconded by Chris to review Resolution 2021-7 for the County of Berks to enter into Intergovernmental Agreements to provide consolidated dispatching services to municipalities.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

A motion was made by Chris and seconded by Josh to adopt Resolution 2021-7 for the County of Berks to enter into Intergovernmental Agreements to provide consolidated dispatching services to municipalities.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

A motion was made by Chris and seconded by Josh to approve the farm review for Kyle and Steph Stoudt.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

Park Committee

Steve and Lucy inquired about events being held at the park.

EAC Committee

Jeff inquired if a change in members could increase from seven members to nine members.

Roadmaster/Superintendent Report

Solicitor's Report

Engineer's Report

Appointments and Recommendations

The Supervisors made the following appointments and recommendations for 2022:

1. The Albany Township Board of Supervisors will meet on the first Monday of each month for the calendar year 2022. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 7; Mar. 7; Apr. 4; May 2; June 6; July 11; Aug. 1; Sep. 12; Oct. 3; Nov. 7; Dec. 5. The Budget Meeting will be held on Tuesday, November 8, 2022 in the Kempton Fire Company Truck Station Conference Room. The next Annual Re-Organizational meeting will be held Tuesday, January 3, 2023. All meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 7:30 PM prevailing time for the signing of bills, officer reports, minutes and business meeting and 8:00 PM for the public meeting.

The Albany Township Board of Auditors will hold their Annual Re-Organizational Meeting on Wednesday January 4, 2023 at the Albany Township Building, Kempton PA at 7:30 PM prevailing time.

The Albany Township Planning Commission will meet on the first Monday of each month for the calendar year 2022. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 7; Mar. 7; Apr. 4; May 2; June 6; July 11; Aug. 1; Sep. 12; Oct. 3; Nov. 7; Dec. 5. All meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 8:00 PM prevailing time.

The Albany Township Environmental Advisory Committee will meet on the first Monday of each month for the calendar year 2022. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 7; Mar. 7; Apr. 4; May 2; June 6; July 11; Aug. 1; Sep. 12; Oct. 3; Nov. 7; Dec. 5. All meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 7:30 PM prevailing time.

The Albany Township Recreational Board Committee will meet on the first Monday of each month for the calendar year 2022. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 7; Mar. 7; Apr. 4; May 2; June 6; July 11; Aug. 1; Sep. 12; Oct. 3; Nov. 7; Dec. 5. All meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 7:30 PM prevailing time.

A motion to approve the above meeting dates was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

2. New Tripoli Bank and Fulton Bank were designated as depositories for the Albany Township General Checking Accounts with excess funds to be invested in Pennsylvania Local Government Trust (PLGIT). Pennsylvania Local Government Investment Trust was named as depositor for all State Liquid Fuels money. Fulton Bank was designated as depository for the Hawk Mountain Sanctuary, Odhner and Civil Air Patrol Escrow Accounts. Bernville Bank holds the Certificate of Deposit required by the Cole Sub-Division. The ability to access and sign all accounts is granted to Board Members Joshua Rabert, Charles Volk, Christopher Schucker, Albany Township Secretary/Treasurer, Michele Morstatt. A motion to approve these depositories was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes

3. A motion to set the Secretary/Treasurer fee at \$650 per month was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

4. A motion to authorize the Supervisors to purchase all items necessary was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

5. A motion to appoint James L Davis as Township Solicitor was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
6. A motion to appoint Eugene Orlando of Orlando Law Offices as Zoning Board Solicitor at a rate of \$195 per hour for legal fees and \$160 per hour for paralegal fees was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
7. A motion to appoint Charyn Ayoub, Onlot Solutions, LLC., as primary Sewage Enforcement Officer was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
8. A motion to appoint Scott Beiber of Lehigh Soil and Wetlands as the alternate Sewage Enforcement Officer was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
9. A motion to appoint Robin Royer of LTL Consultants, LTD as the Zoning Officer with a pay rate of \$64.25 per hour and Secretarial (clerical) pay rate of \$41.75 per hour was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
10. A motion to appoint Joseph Body as Township Engineer was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
11. A motion to appoint Berkheimer & Associates as Local Services Tax Collector was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
12. A motion to appoint Barry Hamm to a 4 (four) year term on the Planning Commission was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
13. A motion to appoint Dean Rabert to a 3 (three) year term on the Zoning Hearing Board was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
14. A motion to appoint the following Board of Auditors was made by Chris and seconded by Josh.
 - a. Angela Bittner – finish 3 (three) year term (2024)
 - b. Donald Meyers – finish 5 (five) year term (2026)
 - c. Sean Claypoole – finish 1 (one) year term (2022)Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
15. A motion to appoint Donald Meyers as Vacancy Board Chairman was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
16. A motion to appoint Jeffrey Schucker as Environmental Advisory Chairman, Bracken Brown as Vice Chairman, and Laurie Goodrich as Secretary was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

17. A motion to appoint the following Environmental Advisory Committee members was made by Chris and seconded by Josh.
Members – Tom Kerr, Bracken Brown, Laurie Goodrich,
Randy Hensinger, Noah Rauch, Stephanie Stoudt
Anita Zawada
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
18. A motion to appoint Steven Hamm as Recreation Board Chairman was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
19. A motion to appoint the following Recreation Board Committee members was made by Chris and seconded by Josh.
Members: Lucy Muth, Kelly Rabert
Stephen Wade, Sandra Wessner
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
20. A motion to appoint Ronald Seaman as Emergency Management Coordinator was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
21. A motion to appoint Michele Morstatt as Chief Administrative Officer of the Pension Plan was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
22. A motion to appoint Michele Morstatt as Administrator for Open Records was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
23. A motion to have any 2 (two) signatures among the supervisors, the secretary/treasurer on all checks was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
24. A motion to appoint Michele Morstatt as Amusement Tax Collector was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
25. A motion to set Tax Collector Tina Weidele at a rate of \$1.75 per bill issued for Per Capita and Real Estate Taxes was made by Josh and seconded by Chris.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Abstained
26. A motion to appoint Angela Bittner as the deputy tax collector was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
27. A motion to set the treasurer’s bond at \$250,000 was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes

28. A motion to appoint Michele Morstatt as the voting delegate to the State Association of Township Supervisors annual convention was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
29. A motion to hire Andrew Haverkamp, Merle Leinbach, Ralph Reinhart and Philip Sherrer and any other necessary part-time employees was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
30. A motion to hire Ryan Rex as primary Roadmaster was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris - Yes
31. A motion to hire Duane Garis as a full-time employee on the road crew was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
32. A motion to appoint all 3 (three) Supervisors as Roadmasters was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
33. A motion to set the following pay rates and benefits for full-time employees was made by Chris and seconded by Josh:
- | | |
|-------------|---------|
| Ryan Rex | \$28.50 |
| Duane Garis | \$24.00 |
- 5 (five) non-accumulating paid sick days per year
7 (seven) paid holidays per year – New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Black Friday and Christmas
Paid Vacation:
- | | |
|-------------|---------|
| Ryan Rex | 15 Days |
| Duane Garis | 14 Days |
- Clothing Allowance - \$500 annually, if it is not used, it does not carry over.
Health Insurance will be provided for full-time employees and their non-working/uninsured spouses with a \$25.00 per week co-pay on spousal coverage.
Life Insurance
Dental/Vision Allowance - \$300 annually (accumulating, does not pay out when employment is terminated)
Short-Term Accidental Disability
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes
34. A motion to set the following pay rates for part-time employees was made by Chris and seconded by Josh:
- | | |
|-------------------------------|---------|
| CDL Snow Plowing | \$21.00 |
| Snow Plowing | \$20.00 |
| Heavy Equipment Operation | \$18.00 |
| Grass Mowing | \$15.50 |
| All other part-time employees | \$13.00 |
- Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

At 9:10 pm a motion to adjourn to executive session to discuss employee compensations was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

The meeting reconvened at 9:20 pm.

At 10:20 pm a motion to adjourn was made by Chris and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Absent, Chris – Yes

Respectfully Submitted,
Michele Morstatt, Secretary