

ALBANY TOWNSHIP
JANUARY 2, 2024
7:30 PM
KEMPTON FIRE COMPANY

A meeting of the Albany Township Board of Supervisors was called to order by Board Chairman Joshua Rabert with Board Members Charles Volk and Christopher Schucker in attendance.

Nominations

The supervisors made the following nominations for 2024:

A motion to nominate Joshua Rabert as Chairman was made by Charlie and seconded by Chris.

Vote Call: Josh – Abstained, Charlie – Yes, Chris - Yes

A motion to nominate Christopher Schucker as Vice Chairman was made by Charlie and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Yes, Chris - Abstained

A motion to nominate Charles Volk as Board Member was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Abstained, Chris - Yes

A motion to appoint Michele Morstatt as Secretary/Treasurer was made by Chris and seconded by Charlie.

Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes

A motion to appoint Joshua Rabert as CDL Administrator was made by Chris and seconded by Charlie.

Vote Call: Josh – Abstained, Charlie – Yes, Chris - Yes

Public Comment

Randy Hensinger was in attendance to discuss previous request for proposal for pension and auditors.

Secretary/Treasurer

A motion to approve the minutes of the 12/4/23 meeting was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes

A motion to pay all bills presented at the 1/2/24 meeting was made by Chris and seconded by Charlie.

Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes

A motion to approve the treasurer's report as of 1/2/24 was made by Chris and seconded by Charlie.

General Fund – \$512,770.28

State Fund – \$40,016.95

Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes

Old Business

New Business

Park Committee

Park committee is investigating options for appraisal of potential land donation from Peter Trexler.

EAC Committee

It was voted to keep the same members on the EAC committee for 2024.

Roadmaster/Superintendent Report

Shoulder, flood cleanup and tree trimming

Solicitor's Report

Engineer's Report

Appointments and Recommendations

The Supervisors made the following appointments and recommendations for 2024:

1. The Albany Township Board of Supervisors will meet on the first Monday of each month for the calendar year 2024 in the Kempton Fire Company Social Hall. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 5; Mar. 4; Apr. 1; May 6; June 3; July 1; Aug. 5; Sep. 9; Oct. 7; Nov. 4; Dec. 2. The Budget Meeting will be held on Tuesday, November 5, 2024, in the Kempton Fire Company Truck Station Conference Room. The next Annual Re-Organizational meeting will be held Monday, January 6, 2025. All public meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 7:30 PM prevailing time for the signing of bills, officer reports, minutes and business meeting and 8:00 PM for the public meeting.

The Albany Township Board of Auditors will hold their Annual Re-Organizational Meeting on Friday January 5, 2024, at the Albany Township Building, Kempton PA at 7:30 PM prevailing time.

The Albany Township Planning Commission will meet on the first Monday of each month for the calendar year 2024 in the Kempton Fire Company Social Hall. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 5; Mar. 4; Apr. 1; May 6; June 3; July 1; Aug. 5; Sep. 9; Oct. 7; Nov. 4; Dec. 2. All public meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 8:00 PM prevailing time.

The Albany Township Environmental Advisory Committee will meet on the first Monday of each month for the calendar year 2024 in the Kempton Fire Company Social Hall. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. The following is a list of the meeting dates: Feb. 5; Mar. 4; Apr. 1; May 6; June 3; July 1; Aug. 5; Sep. 9; Oct. 7; Nov. 4; Dec. 2. All public meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 7:30 PM prevailing time.

The Albany Township Recreational Board Committee will meet on the first Monday of each month for the calendar year 2024 in the Kempton Fire Company Social Hall. If the first Monday of the month is a Federal Holiday, the meeting will be held on the second Monday of the month. Feb. 5; Mar. 4; Apr. 1; May 6; June 3; July 1; Aug. 5; Sep. 9; Oct. 7; Nov. 4; Dec. 2. All public meetings will be held at the Kempton Fire Company Social Hall, Kempton PA at 7:30 PM prevailing time.

A motion to approve the above meeting dates was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

2. New Tripoli Bank and Fulton Bank were designated as depositories for the Albany Township General Checking Accounts with excess funds to be invested in Pennsylvania Local Government Trust (PLGIT). Pennsylvania Local Government Investment Trust was named as depositor for all State Liquid Fuels money. Fulton Bank was designated as depository for the Hawk Mountain Sanctuary, Odnher and Civil Air Patrol Escrow Accounts. Bernville Bank holds the Certificate of Deposit required by the Cole Sub-Division. The ability to access and sign all accounts is granted to Board Members Joshua Rabert, Charles Volk, Christopher Schucker, Albany Township Secretary/Treasurer, Michele Morstatt. A motion to approve these depositories was made by Charlie and seconded by Chris.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
3. A motion to set the Secretary/Treasurer fee at \$700 per month was made by Charlie and seconded by Chris.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
4. A motion to appoint Monica Rabert as Assistant Secretary/Treasurer at rate of \$100 per meeting as needed was made by Charlie and seconded by Chris.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
5. A motion to authorize the Supervisors to purchase all items necessary was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
6. A motion to appoint James L Davis as Township Solicitor at a rate of \$100 each meeting and \$110 per hour for clerical was made by Charlie and seconded by Chris.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
7. A motion to appoint Eugene Orlando of Orlando Law Offices as Zoning Board Solicitor at a rate of \$210 per hour for legal fees and \$165 per hour for paralegal fees was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
8. A motion to appoint Charyn Ayoub of LTL Consultants, LTD as primary Sewage Enforcement Officer with a pay rate of \$80.00 per hour and clerical pay rate of \$44.75 was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
9. A motion to allow Scott Bieber to act as Alternate Sewage Enforcement Officer.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

10. A motion to appoint Robin Royer of LTL Consultants, LTD as the Zoning Officer with a pay rate of \$68.75 per hour and clerical pay rate of \$44.75 per hour was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
11. A motion to appoint Joseph Body as Township Engineer with a pay rate of \$90 per hour and \$70 was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
12. A motion to appoint Berkheimer & Associates as Local Services Tax Collector was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie -Yes, Chris - Yes
13. A motion to appoint David Dietrich to a 4 (four) year term on the Planning Commission was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
14. A motion to appoint Hugh Brown to a 3 (three) year term on the Zoning Hearing Board was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
15. A motion to appoint the following Board of Auditors was made by Chris and seconded by Charlie.
 - a. Angela Bittner – finish 2 (two) year term (2024)
 - b. Andrea Scarola – finish 6 (six) year term (2028)
 - c. VacantVote Call: Josh – Yes, Charlie – Yes, Chris - Yes
16. A motion to appoint Stephen Hamm as Vacancy Board Chairman was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
17. A motion to appoint Bracken Brown as Environmental Advisory Chairman was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
18. A motion was made by Chris and seconded by Charlie to appoint the following Environmental Advisory Committee members:
Members: Randy Hensinger, Tom Kerr, Dale Derr and Noah Rauch.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
19. A motion to appoint Stephen Hamm as Recreation Board Chairman was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
20. A motion to appoint the following Recreation Board Committee members was made by Chris and seconded by Charlie.
Members: Lucy Muth, Renee Olszewski
Stephen Wade, Sandra Wessner
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

21. A motion to appoint Matthew Brett as Emergency Management Coordinator was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
22. A motion to appoint Michele Morstatt as Chief Administrative Officer of the Pension Plan was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
23. A motion to appoint Michele Morstatt as Administrator for Open Records was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
24. A motion to have any 2 (two) signatures among the supervisors, the secretary/treasurer on all checks was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
25. A motion to appoint Michele Morstatt as Amusement Tax Collector was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
26. A motion to set Tax Collector Tina Weidele at a rate of \$1.75 per bill issued for Per Capita and Real Estate Taxes was made by Charlie and seconded by Josh.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Abstained
27. A motion to appoint Angela Bittner as the deputy tax collector was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
28. A motion to set the treasurer’s bond at \$250,000 was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
29. A motion to appoint Michele Morstatt as the voting delegate to the State Association of Township Supervisors annual convention was made by Charlie seconded by Chris.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
30. A motion to hire Russell Geiger, Andrew Haverkamp, Raymond Kamp, and any other necessary part-time employees was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
31. A motion to hire Ryan Rex as primary Roadmaster was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris - Yes
32. A motion to hire Duane Garis as a full-time employee on the road crew was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes
33. A motion to appoint all 3 (three) Supervisors as Roadmasters was made by Chris and seconded by Charlie.
Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

34. A motion to set the following pay rates and benefits for full-time employees was made by Chris and seconded by Charlie:

Ryan Rex	\$31.50
Duane Garis	\$27.00

5 (five) non-accumulating paid sick days per year

7 (seven) paid holidays per year – New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Black Friday and Christmas

Paid Vacation:

Ryan Rex	15 Days
Duane Garis	15 Days

Clothing Allowance - \$700 annually, if it is not used, it does not carry over.

Health Insurance will be provided for full-time employees and their non-working/uninsured spouses with a \$25.00 per week co-pay on spousal coverage.

Life Insurance

Dental/Vision Allowance - \$500 annually (accumulating, does not pay out when employment is terminated)

Short-Term Accidental Disability

Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

35. A motion to set the following pay rates for part-time employees was made by Chris and seconded by Charlie:

Winter Maintenance (Nov 1-Mar 31) - \$23.00

Summer Maintenance (Apr 1 -Oct 31) - \$21.00

Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

At 8:25 pm a motion to adjourn to executive session to discuss employee compensations was made by Charlie and seconded by Chris.

Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

The meeting was reconvened at 8:45 pm.

At 9:06 pm a motion to adjourn was made by Chris and seconded by Josh.

Vote Call: Josh – Yes, Charlie – Yes, Chris – Yes

Respectfully Submitted,
Michele Morstatt, Secretary