

**ALBANY TOWNSHIP**  
 Berks County, Pennsylvania  
**RESOLUTION NO. 2026-01**  
**2026 FEE SCHEDULE**

BE IT HEREBY RESOLVED by the Board of Supervisors of Albany Township, Berks County, Pennsylvania, that, pursuant to the granted powers set forth in the Second Class Township Code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania, the current Schedule of Fees for the Township of Albany, Berks County, Pennsylvania, is as follows and shall remain in effect until such time as the Board by further action or resolution shall revise or modify said Schedule of Fees.

Fee Type	2026 Fee Amount
<b>PLANNING</b>	
Subdivision Plan	\$500 application fee + \$100 per lot escrow
Land Development Plan	\$500 application fee + \$100 per disturbed acre escrow
Farm and Natural Features Review	\$300 application fee
Site Plan and Stormwater Review	\$300 application fee
<b>Note</b> In addition to services billed at the above rates, fees due shall include all costs incurred by any township consultants associated with planning-related activities. Applicant is responsible for reimbursing Albany Township for any additional review and compliance costs not covered by above-stated fees.	
<b>ZONING</b>	
Zoning Permit – Residential	\$50.00
Zoning Permit – Agricultural	\$80.00
Zoning Permit – Home-based business	\$80.00
Zoning Permit – Commercial	\$150.00
Logging Permit	\$100.00
Short-Term Rental Permit	\$100.00
<b>HEARINGS BEFORE BOARD OF SUPERVISORS</b>	
Conditional Use	\$1,000 + advertising costs
Curative Amendment	\$2,000 + advertising costs
Zoning Change	\$2,000 + advertising costs
<b>HEARINGS BEFORE ZONING HEARING BOARD</b>	
Any matter including decision, interpretation, challenge, or variance.	\$1,000 + advertising costs
<b>ROADS</b>	
Driveway Permit - Residential	\$50.00
Driveway Permit - Agricultural	\$80.00
Driveway Permit - Commercial	\$100.00
Street Cut Permit	\$50.00
<b>SIGNS</b>	
All non-exempt permitted signs, per displayed area/side	\$20.00 + \$5 per sq. ft.
<b>TAXES</b>	
Duplicate Tax Bills	\$5.00
Certifications	\$30.00

Fee Type	2026 Fee Amount
<b>SEWAGE ENFORCEMENT</b>	
<b><u>Soils Testing</u></b>	
Evaluation Probe (each)	\$175.00
Percolation Test (6-hole test)	\$700.00
Percolation Test (12-hole test for primary and alternate areas)	\$900.00
<b><u>Permitting</u></b>	
Repair Permits (e.g. failed septic tanks, crushed pipe, etc.) - includes site visit, design review, permit and one (1) inspection	\$300.00
In-ground Septic System Permit - includes permit and three (3) installation inspections	\$500.00
Elevated Systems and Drip Irrigation Septic System Permit - includes permit and up to four (4) installation inspections	\$600.00
Renew/Transfer Permits	\$80.00
Design Review	\$150.00
Additional Inspections	\$115.00
<b><u>Miscellaneous</u></b>	
Planning Module Review	Hourly Rate per Consultant per Schedule
Verification of Prior Testing	\$200.00
Site Visit	Hourly Rate per Consultant per Schedule
Items Not Covered by Fee Schedule	Hourly Rate per Consultant per Schedule
<b><u>Hourly Rates</u></b>	
SEO	\$80.00/hour
Soil Scientist	\$102.50/hour
Township Administrator Cost	\$50.00/hour
<b><u>Note</u></b>	
In addition to SEO services billed at the above rates, fees due shall include all costs incurred by Sewage Enforcement Officer associated with SEO-related activities. Applicant is responsible for reimbursing Albany Township for any additional compliance costs not covered by above stated fees.	
<b><u>Compensation of the Sewage Enforcement Officer</u></b>	
- All fees collected shall be remitted to the SEO as payment for services rendered. - Albany Township shall pay the fees for investigation of complaints from the public.	
It is further resolved that the appointed Sewage Enforcement Officer(s) is/are hereby authorized to collect the above-mentioned fees on behalf of Albany Township.	
<b>OPEN RECORDS REQUESTS</b>	
B&W Copies (per page, single-sided)	\$0.25
Color Copies (per page, single-sided)	\$0.50
Postage	Actual Cost USPS First Class
<b>MISCELLANEOUS</b>	
Returned check (NSF) – applies to all checks written to township	\$25.00
Solicitation Permit	\$50.00
Amusement Tax Permit	\$15.00
Retroactive Permit – failure to obtain necessary permit	Double Fee Rates

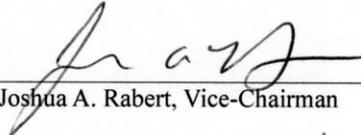
REPEALER. All resolutions or ordinances, or parts of resolutions or ordinances which are inconsistent herewith are hereby repealed to the degree of said inconsistency.

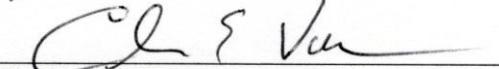
DULY ADOPTED AND APPROVED this 2<sup>nd</sup> day of February, 2026

ALBANY TOWNSHIP BOARD OF SUPERVISORS



  
\_\_\_\_\_  
Christopher D. Schucker, Chairman

  
\_\_\_\_\_  
Joshua A. Rabert, Vice-Chairman

  
\_\_\_\_\_  
Charles E. Volk, Member

I certify that this is a true and correct copy of a Resolution adopted by the Board of Supervisors of the Township of Albany, Berks County, Pennsylvania, on February 2, 2026.

  
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Michele Morstatt, Township Secretary

(SEAL)